The Philippine Department of Tourism - Sydney Office (PDOT) Invites qualified international contractor/builder OR a Philippines-based contractor/builder with an affiliate/partner in Australia companies to send proposal for the Engagement of Booth service provider to handle booth design, set-up, maintenance, and dismantling of the Philippine Booth during the Routes Asia 2025 – March 23 to 29, 2025 in Perth Convention and Exhibition Centre, Perth, Australia.

Attached is the detailed Terms of Reference.

Interested companies may submit their proposals not later than 13 March 2025 email to:

[wspalacio@tourism.gov.ph](mailto:wspalacio@tourism.gov.ph)

cc: [pura@tourismphilippines.com.au](mailto:pura@tourismphilippines.com.au)

[cassie@tourismphilippines.com.au](mailto:cassie@tourismphilippines.com.au)

The following should be submitted together with the proposal:

1. Must be a PhilGeps registered booth service provider
2. Must be an international contractor/builder OR a Philippines-based contractor/builder with an affiliate/partner in Australia
3. Must be willing to do advance payment to relevant suppliers and contractors within the cost parameter set by the DOT and approval of the project component
4. Bidders must submit their quotation with cost breakdown to differentiate the amount of service fee and the amount to be earmarked for the payment to the third parties or other proprietors. Otherwise, tax withheld will be credited from the total contract price, if applicable.

PDOT reserves the right to reject any and all bids. PDOT likewise reserves the right to accept the proposal that it finds the most responsive to the TOR and the most beneficial to the office.